

**Mount Vernon
City Council
Regular Meeting Minutes
February 24, 2016**

The meeting was called to order by Mayor Pro-Tem Lindquist at 7:00 p.m.

Present: Councilmembers Fiedler, Hudson, Lindquist, Molenaar, Ragan

Absent: Mayor Boudreau, Councilmember Hulst and Quam (excused)

Staff Present: Public Works Director Bell, Police Chief Dodd, Community Development Director Hyde, Finance Director Huschka, Assistant Public Works Director Love, Equipment Rental Manager Owens, Special Project Manager Stendal, City Attorney Rogerson

Citizens Present: 7

Approval of Minutes

- A. Approval of February 3, 2016 Study Session Minutes.

Councilmember Fiedler moved to approve the February 3, 2016 Study Session meeting minutes. Motion seconded by Councilmember Ragan. Motion carried 5-0.

- B. Approval of February 10, 2016 Regular Council Meeting Minutes.

Councilmember Molenaar moved to approve the February 10, 2016 Regular Council Meeting minutes. Motion seconded by Councilmember Ragan. Motion carried 5-0.

Approval of Claims and Payroll

- A. Approval of February 24, 2016 claims numbered 143691, 143693 - 143860 in the amount of \$2,556,425.62.

Councilmember Fiedler moved to approve the February 24, 2016 claims numbered 143691, 143693 - 143860. Motion seconded by Councilmember Hudson. Motion carried 5-0.

- B. Approval of February 15, 2016 payroll checks numbered 105167 - 105213, direct deposit checks numbered 54599 - 54800, and wire transfers numbered 555 & 556 in the amount of \$741,934.28.

Councilmember Ragan moved to approve the February 15, 2016 payroll checks numbered February 15, 2016 payroll checks numbered 105167 - 105213, direct deposit checks numbered 54599 - 54800, and wire transfers numbered 555 & 556 in the amount of \$741,934.28. Motion seconded by Councilmember Molenaar. Motion carried 5-0.

REPORTS

- A. Committee Reports:

- Finance – for details see Committee minutes.

- B. Community Comments:

- Joan Penny came forward to ask Council to meet with the Housing Affordability and Availability Task Force (HAATF) during a study session to discuss affordable housing options in the City and how those needs can be incorporated into the Comprehensive Plan that is now under way.

- Adolfo Caltero said he was the 25th Street Block Watch Captain and came to ask for assistance in expediting safety changes to his neighborhood. Better night time illumination and no parking signs on a sharp curve would help to increase safety and decrease potential problems in this area.

C. Committee Agenda Requests:

- Councilmember Fiedler request the HAATF group be placed on a Study Session agenda as part of the comprehensive plan process.

NEW BUSINESS

- A. Open Record Public Hearing – CDBG 2016 Action Plan: This is an open record public hearing to obtain the views of citizens and other interested parties on the housing and non-housing community development needs of the City before a draft Community Development Block Grant {CDBG} 2016 Action Plan is prepared.

Mayor Pro Tem Lindquist opened the public hearing.

- Kent Haberly from Home Trust of Skagit indicated that they support the action plan.
- Lynn Christofersen, Community Services Director at Community Action Agency came to speak in support of the action plan.

There being no further comment Mayor Pro Tem Lindquist closed the CDBG public hearing.

- B. Interlocal Agreement – National Joint Powers Alliance (NJPA): Mr. Owens presented Council with a request to authorize the Mayor to enter into an interlocal agreement with NJPA for purchase of goods and equipment {video van}.

Councilmember Ragan moved to authorize the Mayor to enter into an agreement with National Joint Powers Alliance. Motion seconded by Councilmember Fiedler. Motion carried 5-0.

- C. Out of State Travel Request – Police Department: Chief Dodd presented Council with a request to authorize a Police Officer to attend the International Conference on Sexual Assault and Domestic Violence in Washington DC. The travel and training are fully funded by the Services-Training-Officers-Prosecutors {STOP} Violence Against Women Grant and conference scholarship.

Councilmember Ragan moved to approve the out of state travel request as outlined. Motion seconded by Councilmember Fiedler. Motion carried 5-0.

- D. Approval of Lease Agreement for Cell Tower Installation at Fire Station #3: Mr. Hyde presented a request for Council to authorize the Mayor to enter into an agreement with Atlas Cell Tower Company to lease ground at Fire Station #3 for installation of a 125 foot tall stealth cell tower pole.

Councilmember Fiedler moved to authorize the Mayor to enter into an agreement with Atlas Cell Tower Company for a ground lease at Fire Station #3. Motion seconded by Councilmember Hudson. Motion carried 5-0.

- E. Safe Routes to School 2013 - Professional Services Agreement Change Order No.1: Mr. Love presented a request for Council to authorize the Mayor to execute a change order to the professional services agreement with Reichhardt and Ebe Engineering, Inc. for preparation of

plans, specifications, estimates and construction of signal improvements at LaVenture and Section Streets in an amount not to exceed \$63,600.

Councilmember Ragan moved to authorize the Mayor to execute a change order to an agreement with Reichhardt and Ebe Engineering, Inc. for professional services. Motion seconded by Councilmember Molenaar. Motion carried 5-0.

- F. Downtown Flood Protection Project Phase 3 Design Change Order: Mr. Love presented a request for Council to authorize the Mayor to execute a change order to the professional services agreement with Reichhardt and Ebe Engineering, Inc. for preparation of plans, specifications and estimates for the Downtown Flood Protection Project Phase 3 Design in an amount not to exceed \$263,200.

Councilmember Fiedler moved to authorize the Mayor to execute a change order on an agreement with Reichhardt and Ebe Engineering, Inc. for professional services. Motion seconded by Councilmember Hudson. Motion carried 5-0.

There being no further business the meeting was adjourned at 7:51 p.m.

SUBMITTED BY:

Rebecca J. Wade, Recording Secretary

ATTEST:

Alicia D. Huschka, Finance Director

APPROVE:

Jill Boudreau, Mayor